

Postdoctoral Associate Position at the Rutgers GSAPP Center for Psychological Services

Position Description

The Center for Psychological Services at the Rutgers Graduate School of Applied and Professional Psychology (GSAPP) announces an opening for a full-time, 2-Year (1-year renewable for a 2nd year) postdoctoral associate. The post-doctoral associate will be involved in providing direct clinical services, supervision of graduate students and assisting the Director and Assistant Director with administration of the training center.

The Center for Psychological Services

Located at the Rutgers Graduate School of Applied and Professional Psychology (GSAPP), the Center for Psychological Services (CPS), has been in operation since 1929. CPS a large-training center for doctoral students and post-doctoral associates providing psychotherapeutic, educational, and career service opportunities to a diverse population of children, adolescents, and adults with a variety of psychological problems and difficulties. There are a number of specialty programs that operate within the Center, including clinics for anxiety disorders, dialectical behavior therapy, couples therapy, Tourette syndrome, youth anxiety and depression, ADHD, and youth in foster care.

Responsibilities

- 1) Assist in the oversight of programming and day-to-day operations of the Center for Psychological Services including but not limited to the following:
 - a. Provide oversight, training and supervision of Center Coordinators and Liaisons
 - b. Developing strategies and programming to improve training for students and service delivery for clients
 - c. Provide oversight and training on clinic documentation, EMR and ensure compliance of Center policies and procedures
 - d. Overseeing and providing clinical supervision
 - e. Providing outreach to community and other university departments to aid in recruitment and retention of supervisors and clients
 - f. Updating clinic materials including policy and procedures documentation, consents, brochures, advertisements, website, etc.
 - g. Assist with generating reports for Faculty Clinic Advisory Committee and others requestors, including grants and contracts
 - h. Coordinate with specialty clinics and ancillary programs and staff to promote integration
 - i. Provide assistance with student clinic advisory committees
 - j. Provide individual, group and/or family therapy and psychological assessments

- 2) Serve as a supervisory key member of the assessment team and perform the following duties including but not limited to:
 - a. Under supervision, supervise doctoral student assessments of children and adults who present with a wide range of ADHD, learning issues, and social-emotional disorders
 - b. Oversee and provide clinical supervision for the assessment peer supervision program
 - c. Provide didactics for peer supervisors and assessment team members
 - d. Collaborate with the Rutgers University Office of Disability Services (ODS) to ensure psychological testing requirements are met for students needing academic accommodations
 - e. Coordinate procedures with the Assessment Coordinator and Test Kit Liaison
- 3) Conduct psychotherapy and Psychological Assessments
 - a. Conduct weekly psychological and neuropsychological assessments
 - b. Conduct weekly individual and/or group psychotherapy
- 4) Participate in the following:
 - a. Weekly Staff Meetings
 - b. Weekly Supervision by Licensed Psychologists

Qualifications

- Completion of PhD or PsyD in Clinical and/or School Psychology
- Significant knowledge of and experience in conducting psychological assessments using a wide range of assessment measures
- Excellent report writing and organizational skills
- An interest in learning about clinic administration
- Past experience coordinating programs and/or providing supervision preferred

Compensation

\$41,667 annual salary, 15 days paid time off (in addition to university holidays), and a full health benefits package.

To Apply:

Please provide a cover letter, CV and three letters of recommendation to Craig Springer, PhD, Director, Center for Psychological Services at GSAPP (craig.springer@rutgers.edu).

Affirmative Action Policy

It is university policy to provide equal employment opportunity to all its employees and applicants for employment regardless of their race, creed, color, national origin, age,

ancestry, nationality, marital or domestic partnership or civil union status, sex, pregnancy, gender identity or expression, disability status, liability for military service, protected veteran status, affectional or sexual orientation, atypical cellular or blood trait, genetic information (including the refusal to submit to genetic testing), or any other category protected by law. As an institution, we value diversity of background and opinion, and prohibit discrimination or harassment on the basis of any legally protected class in the areas of hiring, recruitment, promotion, transfer, demotion, training, compensation, pay, fringe benefits, layoff, termination or any other terms and conditions of employment. For additional information please see the Non-Discrimination Statement at the following web address: <http://uhr.rutgers.edu/non-discrimination-statement>