



JOB ANNOUNCEMENT:
**DIRECTOR FOR ACADEMIC PROGRAMS AND RESEARCH ASSOCIATE,
CENTER FOR ETHICS EDUCATION**

**Director for Academic Programs and Research Associate,
Fordham University Center for Ethics Education**

Fordham University's Center for Ethics Education is currently seeking a Director for Academic Programs and Research Associate to be a key member of the academic leadership team. The Center provides a broad range of multidisciplinary ethics education opportunities, including graduate and undergraduate degree programs and major public lectures and is an internationally recognized leader in ethics related research and scholarship. The Center also includes the [HIV/Drug Abuse Prevention Research Ethics Institute](#).

The Academic Program Director and Research Associate is a full-time administrative position who reports directly to the Ethics Center Director and works with Center staff and associated Fordham faculty and students, to direct, administer and promote the continued growth of the interdisciplinary academic programs and to advance research funding and scholarship.

Applicants must have demonstrated expertise in an area of ethics/bioethics and a track record of scholarship, successful teaching and program administration. The successful candidate will demonstrate abilities for cultivating interdisciplinary programs and related academic events that include advancing student scholarship, expanding student enrollment, promoting faculty course development, initiating annual interdisciplinary conferences and student and faculty events, and assisting the Center in articulating and implementing the Center's vision for ethics education.

The position includes support for continued research and scholarship and funding for travel to professional conferences.

Specific Duties

- Direct the Master's program in [Ethics & Society](#). Responsibilities include student recruitment, advising, coordination of curriculum offerings across multiple programs for each semester, organizing the May intensive interdisciplinary graduate course and internships, and recruiting and evaluating MA students for IRB and Center graduate assistantships and other Center academic fellowships.
- Direct the undergraduate [minor in Bioethics](#). Responsibilities include student recruitment, advising, coordination of curriculum across multiple programs, developing and promoting interdisciplinary student events and publicizing, coordinating and evaluating student submissions for Chynn Ethics Prize.



- Work with the Center Director and staff to develop, advertise, promote, obtain funding for and manage Center interdisciplinary conferences, seminars and other events, often in partnership with other centers or academic programs.
- Contribute to writing annual academic reports and collaborating on grant applications and progress reports.
- Supervise Center graduate students and monitor and update academic programs websites
- Teach one graduate or undergraduate course each semester
- Collaborate on research and research funding initiatives

Qualifications Required:

- A doctoral degree or equivalent in the sciences or humanities
- Evidence of training in ethics/bioethics
- Evidence of academic scholarship and excellent writing skills
- Undergraduate or graduate teaching experience
- Experience with program administration and supervision of student undergraduate or graduate assistants
- A collaborative style, demonstrated social facilitation skills, and the ability to build strong relationships and interdisciplinary collaborations with Fordham Chairs, program directors, and faculty of other Fordham programs in the sciences and humanities and academic offices.
- Ability to navigate academic administrative web-based programs.
- Successful candidates should have a knowledge of and commitment to Fordham University's mission in relation to promoting social justice and care for the person across disciplines.
 - **SALARY:** Commensurate with Experience
- **START DATE:** Applications will be considered on a rolling basis and the position filled when a successful candidate is identified.

Send cover letter & resume curriculum vitae to:

Celia B. Fisher, Ph.D., Director Center for Ethics Education, fisher@fordham.edu,
copying Lori Merone Administrative Assistant,
lmerone@fordham.edu

ABOUT FORDHAM



FORDHAM UNIVERSITY

THE JESUIT UNIVERSITY OF NEW YORK

CENTER FOR ETHICS EDUCATION

AT THE FOREFRONT OF THE MORAL DEBATE

CELIA B. FISHER, PH.D., DIRECTOR

WWW.FORDHAM.EDU/ETHICS

The Center for Ethics Education was established in 1999 by founding Director, Celia B. Fisher, to augment Fordham's commitment to cultivate life-long habits of critical thinking, moral reflection, and articulate expression. The Center provides a broad range of multidisciplinary ethics education opportunities, including degree programs, major lectures and support for ethics research and scholarship. Founded in 1841, Fordham is the Jesuit University of New York, offering exceptional education distinguished by the Jesuit tradition to more than 15,100 students in its four undergraduate colleges and its six graduate and professional schools. Fordham University has an excellent reputation as a dynamic institution in the heart of New York City. Founded in 1841, Fordham enrolls more than 15,100 undergraduate and graduate students in 10 Colleges and Schools. It has residential campuses in the Bronx and Manhattan, a campus in West Harrison, N.Y., the Louis Calder Center Biological Field Station in Armonk, N.Y., and the London Centre at Heythrop College in the United Kingdom.

Fordham University is committed to excellence through diversity and welcomes candidates of all backgrounds. Fordham is an Equal Opportunity Employer.